



General Meeting Agenda

Location:	Università della Svizzera italiana Faculty of Informatics Lugano (CH)	Date:	27-28 October 2016
Invitees:	Participants		
<p>Santer Reply SpA (REPLY)</p> <p>Consiglio Nazionale delle Ricerche (CNR)</p> <p>Fundação da Faculdade de Ciências da Universidade de Lisboa (FFCUL)</p> <p>Plux (PLUX)</p> <p>Hospital Organizer (HOAS)</p> <p>Sunnaas Rehabilitation Hospital (SUNRH)</p> <p>terzStiftung (TERZ)</p>			
Objectives:	<ol style="list-style-type: none"> 1. Welcome 2. Review progress and planning for each WP 3. Management, administrative and financial aspects 		

Day 1 –Thursday 27 October 2016

Starting Time	Topic	Presented / moderated by
9.00 – 9.30	Welcome, Agenda, PersonAAL Status	Project Coordinator (REPLY)
9.30 – 9.50	WP5 Overall Status, Plans and Issues	WP5 leader (REPLY)
9.50– 10.10	WP4 Overall Status, Plans and Issues	WP4 leader (PLUX)
10.10 – 10.30	WP1 Overall Status, Plans and Issues	WP1 Leader (CNR)
10.30 – 11.00	Coffee break	
11.00 – 11.20	WP2 Overall Status, Plans and Issues	WP2 Leader (FFCUL)
11.20– 11.40	WP3 Overall Status, Plans and Issues	WP3 Leader (HOAS)
11.40 – 12.00	Update to the requirements	FFCUL
12.00– 12.30	Usability and accessibility evaluation	TERZ/SUNRH
12.30 – 13.30	Lunch	
13.30 – 14.00	Planning of usability tests with care givers of the Platform personalization rule editor	CNR
14.00 – 14.30	Integration of platform and applications	CNR
14.30 – 15.00	Remote Assistant Application – status, evolution and planning of end-users test	REPLY
15.00 - 15.30	Coffee break	
15.30 – 16.00	Medication Monitoring Application - status, evolution and planning of end-users test	HOAS
16.00 – 16.30	Rehabilitation Physiotherapy Application - status, evolution and planning of end-users test	HOAS/SUNRH
16.30 - 17.30	Review of Workplan for end-user involvement	TERZ/SUNRH
17.30 – 18.00	Steering Committee Meeting Strategies and issues discussion for the M18 review preparation	
18:00	End of meeting	

Day 2 –Friday 28 October 2016

Starting Time	Topic	Presented / moderated by
9:00 – 9:30	Integration of security support in the platform prototype	USI
9.30 – 10.00	Integration of sensors in the platform prototype	PLUX
10:00 – 10:30	Planning for prototype for behaviour analysis	CNR
10:30 – 11.00	Coffee Break	
11:00 – 11:30	Definition of persuasion techniques and social support	FFCUL
11.30 – 12.30	Wrap-up and planning (detailed plan until M18 and macro-plan until M36)	REPLY
12.30	End of meeting	